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PUBLIC INSTRUCTION

**FISCAL YEAR 2004
CHILD AND ADULT CARE FOOD PROGRAM
OPERATIONAL MEMO #15**

TO: Child and Adult Care Food Program Sponsors

FROM: Mary Ann Chartrand, Director
Grants Coordination and School Support

DATE: June 16, 2004

SUBJECT: **Clarification Regarding Reimbursement of Infant Meals**

Reimbursable meals for infants may contain either breast milk or iron-fortified formula, or both, supplied by the caregiver or by the parent. The following information is being provided to clarify reimbursement of infant meals:

- For infants 0 through 3 months old - child care centers, family day care homes, emergency shelters and schools can claim reimbursement for meals containing parent-provided breast milk or infant formula served by the facility staff.
- For infants 4 through 7 months old who are NOT developmentally ready for other foods - child care centers, family day care homes, emergency shelters and schools can claim reimbursement for meals containing parent-provided breast milk or infant formula served by facility staff.
- For infants 4 through 7 months old who ARE developmentally ready for other foods, and for infants 8 through 11 months old - child care centers, family day care homes, emergency shelters and schools must provide at least one of the components in at least the minimum quantities specified in the meal pattern in order for the meal to be reimbursable.

Remember, meals must be served to the infant by the caregiver to claim reimbursement. If the parent feeds the child (breast milk or food), infant meals cannot be claimed for reimbursement.

If you have additional questions about the reimbursement of infant meals, please contact our office at (517) 373-7391.

Please keep this memo on file or in a notebook for quick and easy reference.

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